



Nailsea Choral Society

RULES

1 TITLE

The name of the Society shall be “Nailsea Choral Society”, hereinafter referred to as “the Society”.

2 AIMS

The aims & objectives of the Society shall be the study & practice of Choral Music, & the concert performance of Choral Works.

3 MEMBERSHIP

- 3.1 Membership of the Society shall be allowed to those persons who
 - (a) have provided such evidence of musical ability as the Committee may require;
 - (b) have been accepted into membership by the Committee;
 - (c) have paid the annual subscription, as fixed by the Society at its Annual General Meeting.
- 3.2 The Committee shall also have the power, at their discretion, to admit to Temporary Membership, with or without payment, any person they shall deem fit. Temporary members are not entitled to vote at the Annual General Meeting.
- 3.3 For the purposes of voting rights, membership shall be deemed to run from 1st November until 31st October following.

4 MANAGEMENT

- 4.1 All the arrangements for concerts, other events, & the management, both general & financial, of the Society, shall be vested in the Committee.
- 4.2 The composition of the Committee shall be all the Officers, as listed in 5.1 & 5.3 below, with the exception of the Auditor.
- 4.3 Meetings of the committee may be called by the Chairman as necessary to the smooth running of the Society.
- 4.4 The Committee shall have the power to co-opt any member of the Society to the Committee for any purpose or period that it may deem helpful to the functioning of the Society.
- 4.5 The Committee shall nominate 3 of its members to be signatories to the bank account (see 6.2 below).

5 OFFICERS & APPOINTMENTS

- 5.1 The following officers are to be appointed at the Annual General Meeting for a period of 3 years:
 1. Chair
 2. Deputy Chair
 3. Secretary
 4. Treasurer
 5. Chorus Secretary
 6. Social Secretary
 7. Concert Manager
 8. Librarian
 9. Publicity Secretary.
- 5.2 Subject to Rule 5.1 above, no officer shall serve on the Committee in the same post for a period in excess of 6 years and shall (subject to Rule 4.4 above) not be eligible for any other post for a further period of 1 year.
- 5.3 The following officers are to be appointed/re-appointed at the A.G.M. with no restriction on tenure of office:
 1. President
 2. Musical Director
 3. Deputy Conductor
 4. Accompanist
 5. Auditor
- 5.4 Committee vacancies shall be advertised not less than 14 days in advance of the A.G.M., and nominations must be received by the Secretary not less than 7 days before the meeting.
- 5.5 Any member of the Society may nominate any other member for a position on the committee, subject to that member’s written approval.
- 5.6 The Auditor, who shall be suitably qualified, must be independent of the Society.

6 FINANCE

- 6.1 The financial year shall end on 31st July.
- 6.2 A Bank Account shall be maintained in the name of the Society, & cheques shall be signed by 2 of the Officers nominated by the Committee (see 4.5 above).
- 6.3 The Society may receive income from any legal source, including donations, grants-in-aid, tax rebates & financial guarantees.
- 6.4 Tickets for any, or all, of its concerts, together with any other events sponsored by the Society, may be offered for sale to the general public.
- 6.5 The income & property of the Society, whencesoever derived, shall be applied solely towards promoting the objects of the Society as defined in section 2 above. No portion thereof shall be paid or transferred, either directly or indirectly, to any member or members of the Society, except in payment of legitimate expenses incurred on behalf of the Society.
- 6.6 In the event of the winding up or dissolution of the Society, any assets remaining after the payment of all liabilities shall be transferred to a charitable organisation with objects similar to those of the Society, & whose rules preclude the distribution of income & assets among its members.

7 AUDITED ACCOUNTS

The financial accounts of the Society shall be audited by the independent Auditor prior to the Annual General Meeting & submitted to that meeting for adoption.

8 THE ANNUAL GENERAL MEETING

Within 10 weeks of the end of each financial year the members shall be summoned to an Annual General Meeting, of which at least fourteen days' notice shall have been given.

9 AMENDMENTS TO THE RULES

The Rules may be amended by a two-thirds majority of the members present, at an Annual General Meeting or at an Extraordinary General Meeting, in each case provided that fourteen days' notice of the meeting & of the proposed amendment(s) has been given, & that no proposal shall have the effect of the Society ceasing to be a charity. The rules shall be reviewed annually by the committee.

10 SUBSCRIPTIONS

The annual subscription rates shall be determined at the Annual General Meeting, & shall be payable by the end of October.

11 REHEARSALS

Practices shall normally be held once a week from September to May inclusive & on any other occasion within that period that the Musical Director may require.

12 ATTENDANCE

- 12.1 No member shall be allowed to sing in any concert unless he or she has attended the dress rehearsal & at least 75% of the practices for that concert.
- 12.2 In special circumstances the Musical Director has the right to overrule this requirement.

13 MUSIC

The final choice of music for any concert shall rest with the Musical Director.

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